

# APPLICATION OF EMPLOYMENT

**ALL POTENTIAL EMPLOYEES ARE EVALUATED WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, MARITAL OR VETERAN STATUS, THE PRESENCE OF A NON-JOB RELATED HANDICAP OR ANY OTHER LEGALLY PROTECTED STATUS.**

Position Sought: \_\_\_\_\_

How did you learn about the position? \_\_\_\_\_

<b>PERSONAL INFORMATION</b>
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Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

Social Security Number \_\_\_\_\_

Are you a U.S. citizen, or are you otherwise authorized to work in the U.S. without any restriction?  Yes  No

Have you ever been convicted of a felony?  Yes  No If yes, please describe circumstances: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been involuntarily terminated or asked to resign from any position of employment?  Yes  No If yes, please describe circumstances: \_\_\_\_\_  
\_\_\_\_\_

Have you ever served in the U.S. Military?  Yes  No If yes, please provide the following information: Branch of Service \_\_\_\_\_ Rank \_\_\_\_\_  
I served from \_\_\_\_\_ to \_\_\_\_\_  
Special Honors: \_\_\_\_\_

If selected for employment, are you willing to submit to a pre-employment drug screening test? \_\_\_\_\_ Yes \_\_\_\_\_ No

EDUCATION				
School Name	Location	Yrs Attended	Yr. Graduated	Degree Received

Other Training, certifications, or licenses held: \_\_\_\_\_  
\_\_\_\_\_

List other information pertinent to the employment you are seeking: \_\_\_\_\_

<b>EMPLOYMENT</b>
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*(Most Recent First)*

1. Employer \_\_\_\_\_ Job Title \_\_\_\_\_  
Dates Employed \_\_\_\_\_ to \_\_\_\_\_ Duties \_\_\_\_\_  
Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_ Phone # \_\_\_\_\_  
Supervisor \_\_\_\_\_ Title \_\_\_\_\_ May we contact? \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_  
\_\_\_\_\_

2. Employer \_\_\_\_\_ Job Title \_\_\_\_\_  
Dates Employed \_\_\_\_\_ to \_\_\_\_\_ Duties \_\_\_\_\_  
Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_ Phone # \_\_\_\_\_  
Supervisor \_\_\_\_\_ Title \_\_\_\_\_ May we contact? \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_  
\_\_\_\_\_

3. Employer \_\_\_\_\_ Job Title \_\_\_\_\_  
Dates Employed \_\_\_\_\_ to \_\_\_\_\_ Duties \_\_\_\_\_  
Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_ Phone # \_\_\_\_\_  
Supervisor \_\_\_\_\_ Title \_\_\_\_\_ May we contact? \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_  
\_\_\_\_\_

**POSITION INFORMATION**

On what date would you be available for work? \_\_\_\_\_  
Desired Wage/Salary \$ \_\_\_\_\_

Do you have reliable transportation to the job site?  Yes  No

Which of the following languages are you fluent in?  English  Spanish  
 Polish  German  French  Other \_\_\_\_\_

Are you willing to be on call 24 hours for emergencies?  Yes  No

Are you willing to work flexible weather related hours?  Yes  No

Have you ever held a lead position? \_\_\_\_\_ If yes how long? \_\_\_\_\_  
How many employees were you in charge of? \_\_\_\_\_

How much experience do you have with following roofing systems?

	<u># of Jobs</u>	or	<u># of YRS</u>
Asphalt Shingles	_____		_____
Slate	_____		_____
Tile	_____		_____
EPDM (rubber)	_____		_____
Torch Down	_____		_____
Mop Down	_____		_____
Mod-Bit	_____		_____
Steel	_____		_____
Cedar Shake/Shingles	_____		_____
PVC (vinyl)	_____		_____

Have you ever torn off Cedar Shake?  Yes  No

Have you ever re-decked a roof?  Yes  No

Have you ever worked on a barn roof?  Yes  No

Do you have any experience with a brake?  Yes  No

Do you have any experience with flashing a chimney including counter flashing and tuck pointing?  Yes  No

What is the steepest pitch you are willing to work on? \_\_\_\_\_

What is the tallest building you are willing to work on? \_\_\_\_\_

On a gable/gable 6/12 pitch with architectural shingles approximately how many square can you install per hour? \_\_\_\_\_

We are a safety orientated company that complies with all OSHA standards. Are you willing to use a harness, toe boards and other safety equipment provided by the company?  Yes  No

Prior to employment, are you willing to take an open book examination to become certified as a roofing installer?  Yes  No

Personal safety equipment is required and the employee must provide it i.e.; safety glasses, hard hat etc...

Employees will be responsible for providing personal tools i.e.; pouch tools and utility knives and blades etc...

Absolute Roofing will provide all major roofing tools i.e.; power tools, ladders, scaffolding, pneumatic tools, and harnesses etc...

#### **ACKNOWLEDGMENT AND AUTHORIZATION**

I certify that answers given herein are true and complete to the best of my knowledge.

Authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date